



DAY CARE SUPPORT WORKER

Salary:	£10.50 per hour
Qualifications	QCF 2 (or equivalent) or willingness to work toward with Jaffray Care's Support and guidance
Hours	38 hours per week
DBS	An Enhanced DBS check is required, with cost to be met by employee. This will NOT be reimbursed.
Driving Licence	Preferable but not essential
Working Location	Lime Court - 19-31 Jaffray Crescent Rivendell/Lorien/ Activity Hub – Marsh Lane, Erdington Tudor Gardens - Fentham Road, Erdington Parkfield Crescent, Wolverhampton. All Areas of Jaffray Care
Benefits	Life Assurance Scheme (after qualifying period) Contributory Pension Scheme Staff Meals (non-contractual) Paid Training Dental and Optical Payments (non-contractual) Recruitment and Long Service Awards Promotional Opportunities and Career Development Additional Annual Leave with long service Free Uniform Promotional Opportunities and Career Development

Welcome to Jaffray Care

We are a Registered Charity and specialist provider of health and social care support for adults.

We are experienced at supporting people who may need a little extra help because of their complex health care needs, physical disability, sensory impairment, mental health needs or require palliative care. We do this by providing a high quality, flexible service that offers several different care pathways depending on assessed need.

Everyone wants a purposeful job - to do something meaningful. At Jaffray Care, we can give you that. You will have opportunities to develop as a person, colleague, leader and charity employee. You will make new friends and feel inspired to reach your potential. We will ask a lot of you - but you will get back so much more. With us, it is never 'just a job'. In return for your hard work and passion, we can give you real meaning and purpose in your work

Job Profile

Your role will be that of a respected *front-line worker* and you will be expected to provide an outstanding level of assistance. Your work will contribute to the people we support living a more comfortable, dignified, liberated and happy life.

The Day Care Support Worker will work as part of a team ensuring that all Service Users receive a high quality of care and will assist Service Users in everyday activities based upon their individual needs and wishes.

The Day Care Worker is one of a team providing 24 hour/7day week care to Service Users; this requires maximum reliability and flexibility including weekends which may include waking night cover. Shifts tend to be 12 hours, subject to change in line with the needs of the service.

The Day Care Support Worker will work under the guidance of the Staff Nurse/Senior Care or a qualified member of staff, who will provide ongoing training and support as required.

The post is multi-role, therefore, all aspects of household duties will be carried out, such as cooking, cleaning, laundry, gardening and shopping. You will be encouraged to involve Service Users in these daily activities where appropriate. The Day Care Support Worker will be expected to provide opportunity and encouragement for Service Users to participate in leisure and development exercises helping to identify personal interests and preferred social activities.

The Day Care Support Worker is expected to carry out a detailed handover with Night Care Support Workers at the start and end of each shift.

The Day Care Support Worker will assist Service Users with personal care, paying attention to the individual's care plans/guidelines; prepare snacks or meals as required for Service Users; assist Service Users with their toiletry needs throughout the day according to their care plans.

The Day Care Support Worker will follow Service Users' care plans and guidelines at all times and will escort Service Users on day care activities according to the individual's weekly activity timetable or as directed by the Staff Nurse/Senior Care or Qualified member of staff. The Day Care Support Worker will assist Service Users to get up in the morning enabling them to get ready for daily activities if they are going out early/or as per care plan/individual choice.

The Day Care Support Worker is expected to complete all appropriate records accurately and legibly.

In an emergency situation staff are to use the Nurse Call System in order to get assistance.

Breaks will be allocated by the Staff Nurse/Senior Care member of staff on duty and cover will be given, however, in the case of an emergency all staff on duty, whether or not on breaks, will be expected to provide assistance when required. You also have the option of taking natural breaks during your shift opposed to set breaks.

The Day Care Support Worker may be required to escort Service Users to hospital if emergency intervention is needed and to remain with the Service User for the initial assessment/admission to ensure that there is someone familiar with the Service User. The Staff Nurse/Senior will allocate this task accordingly.

You are expected to have good communication skills and will be expected to provide opportunity for Service Users to develop additional skills and confidence. These may include daily living skills, communication, and attending public events and establishments.

To be a 'Key Worker' supporting Service Users in all aspects of living an ordinary life with a maximum presence in the community. This may include attending regular college classes and other identified programmes of care. You will also be encouraged to assist the Service Users in attending social establishments such as pubs, cinemas and restaurants and possibly to help identify a suitable summer holiday for each Service User and accompany them on the holiday if required.

To complete the activities detailed in the Day Duty Folders as allocated.

Night and Day Care Support Workers are not based on a particular unit and may be moved if required to ensure that Service Users' care needs are met.

All members of staff will be taken through an Induction Course before commencing a new role. This will include an introduction to the Service User group and an overview of Jaffray Care Policies and Procedures, such as health and safety, food and hygiene, infection, prevention and control, medication and fire. Individuals are required to attend training activities as specified.

The Charity is very keen to actively participate in the personal development of its employees and will support any Care Support Worker who shows commitment through Qualifications and Credit Framework with a view to internal promotion.

To become part of the team involved in delivering a quality care service, you will require:-

- Commitment and flexibility
- Trustworthy and empathetic personality
- Willingness to learn
- The ability to work as part of a team
- Common Sense

In return Jaffray Care will offer you:-

- A pleasant, homely working environment
- The opportunity to realise new ideas
- The opportunity for career development
- An attractive salary and pension plan
- A valued role

As a Care Support Worker, you may find that challenging decisions or requirements come as part of the package, but there is a strong support network within the team to help you cope and guide you towards the correct action to take.

You will be able to participate in and help identify and develop activities, both personal and professional and benefit from the satisfaction of knowing that you have helped to enhance the quality of someone else's life.

Health and Safety at work

You are required to take reasonable care for health and safety at work of yourself and other persons who may be affected by your acts or omissions at work and to co-operate with Jaffray Care in adherence to Statutory Departmental Safety Regulations.

You will be expected to practice safely and adhere to all Covid- 19 Government guidelines and Jaffray Cares own Covid -19 policies.

As well as knowing that what we do is making a positive difference to people's lives, you will receive fair pay and have access to a wide range of rewards and benefits as one of our employees.

This job profile is a summary of the main responsibilities and is not an exhaustive list of duties or tasks. It will be revised with the post holder from time to time as a contribution towards staff development and performance.

Welcome to our Charity!