



NIGHT SENIOR CARE SUPPORT WORKER

Salary:	£11.85 per hour
Qualifications:	QCF 2 (or equivalent) in Health and Social Care
DBS	An Enhanced DBS check is required, with cost to be met by employee. This will NOT be reimbursed.
Driving Licence:	Desirable
Working	Marsh Lane, Erdington
Location:	Rivendell/Lorien/ Activity Hub – Marsh Lane, Erdington Erdington Tudor Gardens- Fentham Rd, Erdington Parkfield Crescent, Wolverhampton All Areas of Jaffray Care
Benefits	Life Assurance Scheme (after qualifying period) Contributory Pension Scheme Staff Meals (non-contractual) Paid Training Dental and Optical Payments (non-contractual) Recruitment and Long Service Awards Promotional Opportunities and Career Development

Welcome to Jaffray Care

We are a Registered Charity and specialist provider of health and social care support for adults.

We are experienced at supporting people who may need a little extra help because of their complex health care needs, physical disability, sensory impairment, mental health needs or require palliative care. We do this by providing a high quality, flexible service that offers several different care pathways depending on assessed need.

Everyone wants a purposeful job - to do something meaningful. At Jaffray Care, we can give you that. You will have opportunities to develop as a person, colleague, leader and charity employee. You will make new friends and feel inspired to reach your potential. We will ask a lot of you - but you will get back so much more. With us, it is never 'just a job'. In return for your hard work and passion, we can

Job Profile

Your role will be that of a respected *front-line worker* and you will be expected to provide an outstanding level of assistance. Your work will contribute to the people we support living a more comfortable, dignified, liberated and happy life.

The role of the Night Senior Care Support Worker is an integral and valued part of the organisation, based around assisting Service Users to reach their full potential and live a varied and meaningful life.

The Night Senior Care is expected to assist the Care Manager /Care Co-Ordinator/Deputy establish and maintain a residential service for people learning and physical disabilities.

The Night Senior Care is part of a team providing 24 hour/7day a week care to Service Users, this requires maximum reliability and flexibility including weekends and may include working as Day Senior Care. Shifts are 12.5 hours.

Responsible for the management of support staff, resources and care provision in the home on a daily basis, including pay and non-pay budgets as delegated by the Care Manager/ Care Co-Ordinator/Deputy.

Carry out assessments of care needs, the development, implementation and evaluation of programmes of care and the setting, monitoring and maintenance of standards within the home.

Ensure that in as far as it is possible within the resources available each Service User receives a comprehensive and integrated range of services appropriate to the Service User's wishes including leisure, vocational and therapeutic services.

Comply with the Registered Homes Act and Care Standards and Regulations.

The post is multi-role, therefore, all aspects of household duties will be carried out, such as cooking, cleaning, laundry, gardening. You will be encouraged to involve Service Users in these activities where appropriate. The Night Senior Care Support Worker will be expected to provide opportunity and encouragement for

Service Users to participate in leisure and development exercises helping to identify personal interests and preferred social activities.

Organisational Relationship

The primary function is to provide services to people with developmental disabilities and to their families and carers. An essential requirement of this post is therefore the maintenance of the closest possible collaboration with service receivers, their families, friends, advocates and carers in all elements of the post responsibilities

The services provided are complemented by those provided by the Local authority, NHS Trusts, and other Voluntary Organisations and close co-operation is required in assisting individuals to make effective use of these resources.

Managerial Responsibilities

Manage all residential care services provided to the Service Users in the home on a day-to-day basis in accordance with national and local policies.

To develop a team approach in the management and operation of the home, involving all members of staff working within the home. Develop and maintain systems to enhance teamwork and positive participation of all staff in the provision of an individual service to the Service Users. Management of the night staffing team including conducting regular supervision/probation meetings as required.

To effectively monitor and review the achievements and objectives of the home in conjunction with the Care Manager / Care Co-Ordinator/Deputy.

The Night Senior Care Worker is solely responsible for monitoring the completion of the night task allocation file and is then expected to carry out a detailed handover with the Day Senior Care Worker, including any relevant Service User information, non-completion of records and Nightly Cleaning Duties.

The Night Senior Care Worker is required to undertake a comprehensive money handover at the beginning and end of every shift in the presence of the Day Senior Care Worker and to take responsibility for any inaccuracies.

The Night Senior Care Worker will work under the guidance of the Care Manager/Care Co-ordinator/Deputy who will provide ongoing training and support as required.

The Night Senior Care Worker is expected to complete all appropriate records accurately and legibly.

In an emergency situation the Night Senior Care Worker should inform the On-Call Manager.

Staff are not to leave any company residence unattended at any time during the night unless in an absolute emergency situation, if this occurs authorisation must be obtained from the On-Call Manager, documentation relating to this must be completed before leaving the residence.

Night Shifts are “Awake Nights” and not “sleep-ins”, this includes breaks. The Night Senior Care is responsible for the allocation of breaks, however in the case of an emergency all staff on duty, whether or not on breaks, will be expected to provide assistance when required.

The Night Senior Care Support Worker is responsible for the allocation of Night Care Support Worker to escort a Service User to hospital if emergency intervention is needed during the night.

Service User Care

Ensure that each Service User is in receipt of an up to date care plan which accurately reflects the Service Users current needs and has been formulated in conjunction with the Service User, based on his/her choices and decisions and following Jaffray Care's philosophy of care and Jaffray Care's Individual Care Plan Package.

To co-ordinate and carry out all care/support interventions as detailed on the Service User's personal care plan documentation.

To be responsible for making decisions on specific aspects of the care provided to Service Users within limits agreed by the Care Manager.

Ensure that each Service User has a named 'Co Worker/s'.

To become the Key Worker for one Service User residing in the home

Ensure that each Service User has a range of evening activities appropriate to individual needs or choices.

To become part of the team involved in delivering a quality care service, you will require:-

- Commitment
- Flexibility
- Willingness to learn
- The ability to work as part of a team
- Common Sense
- A good sense of humour

In return Jaffray Care will offer you:-

- A pleasant, homely working environment
- The opportunity to realise new ideas
- The opportunity for career development
- An attractive salary and personal pension plan
- A valued role

As a Senior Care Support Worker, you may find that challenging decisions or requirements come as part of the package but there is a strong support network within the team to help you cope and guide you towards the correct action to take.

You will be able to participate in and help identify and develop activities, both personal and professional and benefit from the satisfaction of knowing that you have helped to enhance the quality of someone else's life.

Health and Safety at Work

You are required to take reasonable care for health and safety at work of yourself and other persons who may be affected by your acts or omissions at work and to co-operate with Jaffray Care in adherence to Statutory Departmental Safety Regulations.

You will be expected to practice safely and adhere to all Covid- 19 Government guidelines and Jaffray Cares own Covid -19 policies.

This job profile is a summary of the responsibilities and is not an exhaustive list of duties or tasks. It will be reviewed with the post holder from time to time as a contribution towards staff development.

As well as knowing that what we do is making a positive difference to people's lives, you will receive fair pay and have access to a wide range of rewards and benefits as one of our employees.

[Welcome to our Charity!](#)